



Confirmation of:	<input type="checkbox"/>	Conference	Date Held:	1 May 2001	1:30 p.m. (Alaska)
	<input checked="" type="checkbox"/>	Teleconference	Date Issued:	4 May 2001	
	<input type="checkbox"/>	Other:	Prepared by:	Jacobs Engineering Group Inc.	
			Place:	Anchorage, Alaska	
Subject: MOU Work Group Biweekly Teleconference – Annette Island					

Participant	Organization	Phone
Benson, Jeff	Metlakatla Indian Community	907-886-4200
Dokoozian, Lyn	Jacobs Engineering Group Inc	907-751-3349
Gysler, Carl	Federal Aviation Administration	907-271-2378
Hanneman, David	U.S. Army Engineer District	907-753-5709
Johnston, Robert	U.S. Army Engineer District	907-753-5664
Mandan, Mary	Metlakatla Indian Community (MIC)	907-886-4200
McVay, Jon	Jacobs Engineering Group Inc	907-751-3395
Meyer, John	Ridolfi Engineers (for MIC)	206-682-7294
Renk, Russ	Federal Aviation Administration	907-271-3294
Ridolfi, Bruno	Ridolfi Engineers (for MIC)	206-682-7294
Swearingen, Sam	Federal Aviation Administration	907-271-3352



MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
		<p>These are the notes from the MOU Work Group Biweekly Teleconference.</p> <p>Agenda:</p> <p>1.0 Roll Call</p> <p>2.0 Agency Information and Schedules</p> <p> 2.1 BIA</p> <p> 2.2 FAA</p> <p> 2.3 MIC</p> <p> 2.4 USAED</p> <p> 2.5 USCG</p> <p>3.0 Action List</p> <p>4.0 Discussions and New Issues</p> <p>4.1 Operation Clean Sweep – Advance planning for reviews</p> <p>4.2 MOU Teleconference – value, format, frequency and attendance</p> <p>5.0 Newsletter Articles/Website Update</p> <p>6.0 Teleconference/Meeting Schedule</p> <p>7.0 Closure</p>
	1.0	Roll Call – (see attendee list above)
	2.0	Agency Information and Schedules
	2.1	BIA – (Not present)
	2.2	<p>FAA – (Renk)</p> <ul style="list-style-type: none"> Last week the FAA met in Metlakatla with the USAED. Reviewed all the sites for possible demolition. FAA took samples in advance of possibly moving the NDB to the VOR site. Sampled along the proposed route of utility lines. Chevron could not make the trip. The moving of NDB could take 1-2 years. It is only in the feasibility phase now. FAA wants to coordinate with USAED on liability issues on sites with multiple players. Need to determine who will clean up and how to divide responsibility. This is why Chevron is invited. The draft 2000 SI Report is in progress. Don't know yet when it will be delivered. Want to integrate the data from 5000 samples and 100 monitoring wells into a data system.
	2.3	<p>MIC – (Mandan/Meyer)</p> <ul style="list-style-type: none"> Small crew starting on three RI sites Ridolfi is reviewing FAA SOWs for lead based paint and POL removals. Next week work will start on the NALEMP sites.

		<ul style="list-style-type: none"> For the FUDS sites, MIC/Ridolfi are working on making the final determinations on Section 106 compliance issues. Dovetailing off of the DOE done for the USAED by Jacobs. Working with Diane Hansen. MIC/Ridolfi is reviewing the USAED comments on their FUDs work plan submitted earlier. Responses to comments will be submitted by this week. Will revise their FUDS work plan by 11 May. NALEMP 2000 work plan has been submitted to MIC for review. Reviewing the USAED 2001 RA/RI work plan now. Requested extension from USAED until 11 May for comments. NALEMP 2001 Work plan is in preparation by Ridolfi. This is for the White Alice site. Waiting on some SHPO determinations.
	2.4	USAED – (Hanneman/Dokoozian) <ul style="list-style-type: none"> Waiting on comments for the USAED 2000 Draft RA/RI Report and 2001 Draft Work Plan. Local hire: Jacobs is hiring interviewing local residents for hire as field technicians and cost administrator. A letter discussing the approach to brushing and revegetation was sent to Mayor Atkinson with a courtesy copy being sent to Benson and Johnston. No changes have been made from the previous approach.
	2.5	USCG - (Not present)
	3.0	Action List See action list
	4.0	Discussions and New Issues
	4.1	<ul style="list-style-type: none"> Operation Clean Sweep – Demolition of structures in 2002 requires advance planning. Benson needs a list of locations as soon as possible. This will involve all types of structures. Some of these buildings may involve plans for tourism. The FAA needs to work with the USAED on preparing the initial list. The community will need time to review and provide comment.
	4.2	<ul style="list-style-type: none"> MOU Teleconference – Gysler believes frequency should be once a month. Meyer believes the bi-weekly frequency is okay. Need to revise action item list. Emphasize the big items. Renk likes the bi-weekly frequency. Bruno would like to keep the meeting for one hour on a twice a month basis. The meeting minutes are read and valued. It is recommended to keep issuing the draft minutes before the final minutes.
	4.3	<ul style="list-style-type: none"> MIC Letter – FAA, USAED and contractors received a letter from MIC (Mayor Atkinson) regarding compliance with the MIC environmental regulations. There was some discussion about other regulations which may lower clean up criteria and which reference State of Alaska regulations
	5.0	Newsletter Articles/Website Update <ul style="list-style-type: none"> 15 May 2001 is next date for the newsletter. Provide it to Benson and Allery.

	6.0	Teleconference/Meeting Schedule <ul style="list-style-type: none">• Next teleconference is on 15 May at 1:30 pm AST.• John Meyer will be reducing his participation in the teleconferences. Bruno Ridolfi has transitioned in now and will be attending in the future.
	7.0	Closure <ul style="list-style-type: none">• Teleconference ended at 3:00 p.m.